

In order to meet our Client's expectations, Farabi Construction & Finance (FCF) committed to quality and service at every level.

Our mechanism that continues to assist us with achieving this goal is the administration of quality assurance and quality control (QA/QC) program.



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QUALITY ASSURANCE
& QUALITY CONTROL PROGRAM
OF FARABI CONSTRUCTION
& FINANCE

FCF's QUALITY ASSURANCE & QUALITY CONTROL PROGRAM

The QA/QC program at FCF outlines procedures and protocols encompassing the design and document preparation phase through the construction phase of our projects. Program components include:

- Design phase protocols and calculation review.
- A project document review process.
- Establishment and adherence to standardized plan sheets, design details and construction specifications.
- Computer Aided Design and Drafting (CADD) Standards.
- Development and adherence to construction phase protocols.
- QA/QC review process tracking and documentation system.

DOCUMENT REVIEW PROCESS

In order to meet appropriate standards of care all project documents are subject to three different types of QA/QC reviews:

- Peer Review.
- Specialty Review.
- Review by QA/QC Team.

All technical documents - plans, specifications and reports - are reviewed and checked in detail by experienced and qualified personnel prior to submittal outside of the office.

A general review of the overall design philosophy and approach is also completed by a designated QA/QC Team at multiple project phases to ensure the design effort progresses in accordance with the appropriate project approach and good engineering practices.



FCF PROTOCOLS & STANDARDS

1. Design phase protocols and calculation review.
2. Establishment, ongoing maintenance and adherence to:

- Standardized design detail sheets.
- Standardized plan sheets.
- Standardized construction specifications.
- Computer aided design and drafting standards.

3. Construction phase protocols. When a project is undertaken, a work plan is developed to an appropriate level of detail. Whether large or small, diagrammatic or written, the work plan is an important tool for communication among team members and the client, and a critical first step toward mapping out a strategy for successful work. Typically the work plan contains the elements listed below :



FCF WORK PLAN

WHO AND WHERE

- Client and team identification.
- Organization chart delineating lines of communication with the client.
- Project directory with addresses, phone and fax numbers and e-mail information.

WHAT AND WHEN

- Scope of work description.
- Task lists.
- Controlling conditions and technical approaches.
- Key contract information.
- Project schedule and identification of critical activities.

WHY

- Key reasons for this Project.
- Expectations of our involvement.

HOW

- Delineation of work performance.
- Project deliverables.
- Relevant regulations.
- Communication strategies - both external and internal.
- Documentation standards.
- Project QA/QC plan.

